

PLANNING TEAM NAMES: _____

THE PATHWAY

ACADEMIC (CHECK ALL THAT APPLY):

EMPLOYER(S) (LIST):

Credit

Continuing Ed

National Credential(s)

List Credentials: _____

OUTPUTS:

Secondary Credential _____
EFL Gains _____

INFRASTRUCTURE:

1. Academic Instructor(s)

2. Adult Education Instructor

3. Facilities

4. Schedule

5. Equipment

Notes:

*Attach course pathway design to the QuickStart Planning Guide

TO DO



What we can do:

What we need someone else to do:

Examples:

Bus passes, childcare, emergency utility assistance, tuition assistance and case management

Key staff (list with titles):



SUPPORT SERVICES

Academic Requirements:
(e.g, TABE, scores of 8.0)

Recruiting Partners will be:

Referral Form Created

1. _____

Targeted Classes/Sites:

2. _____

Cohort Size Desired:

Questionnaire established
for candidates

3. _____

Recruiting Pool Target
(add 50% to cohort #)

Interviewing team (names): _____

RECRUITING

TO DO



INSTRUCTION

Instructor Names: _____

Percentage of dual instruction target:

Pre-planning Activities: (Give yourself 2-3 months before classes get begin):

25%

50%

75%

100%

On-going co-planning strategy (How will the instructors work together throughout the program):

TRANSITION

Transition Specialist: _____

Industry HR contact: _____

How will you work with your local Workforce Board, Goodwill and other employment related service providers?

Will you try to provide post-graduation case-management?

Employment related contacts (list name with title and contact information):

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