



Teacher:	Course:	Date:	Observer's Name & Title:
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Select the focus for current visit/observation in this column.

Follow-up Date:

Focus for Follow-up:

CATEGORY:	LOOK FORS (Check those observed.)		FEEDBACK / RECOMMENDATIONS
<b>SECTION 1: STRUCTURE (Course Content &amp; Design)</b>			
<input type="checkbox"/> <b>Scope &amp; Sequence / Instructional Mapping</b>	<input type="checkbox"/> Scope & Sequence in Place	<input type="checkbox"/> Instructional Map in Place	
<input type="checkbox"/> <b>Instructional Framework</b>	<input type="checkbox"/> Instructional Framework Posted	<input type="checkbox"/> Instructional Framework Implemented	
<input type="checkbox"/> <b>Variety of Assignments</b>	<input type="checkbox"/> Discussions <input type="checkbox"/> Assignments <input type="checkbox"/> Vocabulary	<input type="checkbox"/> Quizzes <input type="checkbox"/> Polls <input type="checkbox"/> Other:	
<input type="checkbox"/> <b>Online Gradebook / IISPs</b>	<input type="checkbox"/> Evidence of Updated Grade Book	<input type="checkbox"/> Evidence of Updated IISPs	
<input type="checkbox"/> <b>Feedback Method</b>	<input type="checkbox"/> Teacher-Student Verbal Feedback <input type="checkbox"/> Teacher -Student Written Feedback	<input type="checkbox"/> Student-Student Verbal Feedback <input type="checkbox"/> Student-Student Written Feedback	
<input type="checkbox"/> <b>Learning Resources</b>	<input type="checkbox"/> Uploaded Files <input type="checkbox"/> Website Links	<input type="checkbox"/> Multi-media Links <input type="checkbox"/> Other:	
<input type="checkbox"/> <b>Online Learning Community</b>	<input type="checkbox"/> Chats <input type="checkbox"/> Discussion Posts	<input type="checkbox"/> Polls / Surveys <input type="checkbox"/> Other:	
<input type="checkbox"/> <b>Use of Technology</b>	<input type="checkbox"/> Synchronous (Canvas, Zoom, GoTo Meeting, Microsoft Teams, etc.)	<input type="checkbox"/> Asynchronous (Canvas, Email, Chat, Posted Media, etc.)	



CATEGORY:	LOOK FORS (Check those observed.)	FEEDBACK / RECOMMENDATIONS
<b>SECTION 2: DELIVERY OF INSTRUCTION (Methods/Tools Used)</b>		
<input type="checkbox"/> <b>Course Syllabus / Modules</b>	<input type="checkbox"/> Course Syllabus with Objectives, Standards/Skills, Assignments & Due Dates, etc. <input type="checkbox"/> Course Modules follow Syllabus & include Objectives, Standards/Skills, Assignments & Due Dates, etc.	
<input type="checkbox"/> <b>Learning Content</b>	<input type="checkbox"/> Relevant to Objectives/Competencies /Stds <input type="checkbox"/> Lacks Relevance <input type="checkbox"/> Lacks Relevance <input type="checkbox"/> Inconsistent from Module to Module	
<input type="checkbox"/> <b>Discussions</b>	<input type="checkbox"/> Specific Instructions Provided <input type="checkbox"/> Time Limitation Provided <input type="checkbox"/> Outcome/Product Required <input type="checkbox"/> Opportunity for Students to Share Out <input type="checkbox"/> Students Required to Support Responses with Evidence <input type="checkbox"/> Activity Monitored by Instructor <input type="checkbox"/> Explicit Corrective Feedback Provided	
<input type="checkbox"/> <b>Links</b>	<input type="checkbox"/> Appropriate & Credible <input type="checkbox"/> Live & Updated	
<input type="checkbox"/> <b>Instructor Knowledge</b>	<input type="checkbox"/> Limited Expertise <input type="checkbox"/> Content Expertise Evident <input type="checkbox"/> Evidence of Explicit Corrective Feedback	
<b>SECTION 3: PROCESSES (Human Aspect, Relationships, Culture &amp; Quality)</b>		
<input type="checkbox"/> <b>Student- Teacher Interactions</b>	<input type="checkbox"/> Exchange of Info. & Ideas Is Superficial <input type="checkbox"/> Dynamic/Thoughtful Interactions Evident <input type="checkbox"/> Student Accountability Talk Evident <b>ACTIVITIES OBSERVED:</b> <input type="checkbox"/> Discussion forums, chats, social networks <input type="checkbox"/> Teacher feedback via emails, journals, etc. <input type="checkbox"/> Individual mentoring/tutoring <input type="checkbox"/> Peer teaching via web conferencing <input type="checkbox"/> Announcements <input type="checkbox"/> Guest Speakers <input type="checkbox"/> Other	
<input type="checkbox"/> <b>Student-Student Interactions</b>	<input type="checkbox"/> Equal Opportunity for Student Participation <input type="checkbox"/> Exchange of Information & Ideas Is Superficial <input type="checkbox"/> Dynamic & Thoughtful Interactions Evident <input type="checkbox"/> Student Accountability Talk Evident <b>ACTIVITIES OBSERVED:</b> <input type="checkbox"/> Group projects with presentations <input type="checkbox"/> Peer review <input type="checkbox"/> Role Playing <input type="checkbox"/> A/Synchronous discussions/debates <input type="checkbox"/> Social networking <input type="checkbox"/> Collaborative brainstorming <input type="checkbox"/> Polls/surveys <input type="checkbox"/> Other	



CATEGORY:	LOOK FORS (Check those observed.)	FEEDBACK / RECOMMENDATIONS
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<b>SECTION 3: PROCESSES (Human Aspect, Relationships, Culture &amp; Quality)</b>		
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<input type="checkbox"/> <b>Student-Content Interactions</b>	<input type="checkbox"/> Specific Instructions Provided <input type="checkbox"/> Time Limitation Provided <input type="checkbox"/> Outcome/Product Required <input type="checkbox"/> Opportunity for Students to Share Out <input type="checkbox"/> Activity Monitored by Instructor <input type="checkbox"/> Explicit Corrective Feedback Provided	<b>ACTIVITIES OBSERVED:</b> <input type="checkbox"/> Computer Assisted Instruction (CAI) <input type="checkbox"/> Tutorials <input type="checkbox"/> Quizzes <input type="checkbox"/> Web links to external sites <input type="checkbox"/> Text/video discussions or reflections <input type="checkbox"/> Mobile learning <input type="checkbox"/> Other
<input type="checkbox"/> <b>Access to Teachers</b>	<input type="checkbox"/> Scheduled Office Hours <input type="checkbox"/> Scheduled Data Chats	<input type="checkbox"/> WhatsApp Communications <input type="checkbox"/> Email Communications <input type="checkbox"/> Other:
<input type="checkbox"/> <b>Instructional/Tech. Support</b>	<input type="checkbox"/> Evidence of Instructional Support	<input type="checkbox"/> Evidence of Tech/IT Support

<b>SECTION 4: OUTCOMES (Mastery of Content &amp; Course Evaluation)</b>		
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<input type="checkbox"/> <b>Student Work Reflects Mastery of Course Objectives</b>	<input type="checkbox"/> IISPs (Individualized Instructional Student Plans) are Regularly Updated <input type="checkbox"/> Student Work/Interactions Reflect <b>Understanding</b> & Achievement of Course Stds./Objectives <input type="checkbox"/> Student Work/Interactions Reflect <b>Mastery</b> & Achievement of Course Standards/Objectives	
<input type="checkbox"/> <b>Student Work Reflects Analysis, Synthesis, &amp; Evaluation</b>	<input type="checkbox"/> Student Work Reflects Basic Knowledge & Understanding <input type="checkbox"/> Student Work Demonstrates Complexity with Majority of Assignments Reflecting Analysis, Synthesis or Evaluation.	<b>INSTRUCTIONAL RIGOR:</b> <input type="checkbox"/> DOK Level 1 Activities Observed <input type="checkbox"/> DOK Level 2 Activities Observed <input type="checkbox"/> DOK Level 3 Activities Observed <input type="checkbox"/> DOK Level 4 Activities Observed
<input type="checkbox"/> <b>Online Course Eval./Feedback</b>	<input type="checkbox"/> Evidence of Course Evaluation/Feedback	<input type="checkbox"/> No Course Evaluation/Feedback