

**AHS Program Implementation**

**One District's Approach to Offering a Standard High School Diploma Program**

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## Graduate 24/7 – Pasco County - Sample Documents

**"The best professional development is ongoing, experiential, collaborative, and connected to and derived from working with students."**

Edutopia 2014

*Stay Connected*

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# Graduate 24/7

Student Information	General Information
<p><b><u>Student Responsibilities</u></b></p> <ul style="list-style-type: none"> <li>○ Schedule your TABE test right away and report your results to Ms. Lail. A TABE test is required at admission for all Graduate 24/7 students.</li> <li>○ Log in regularly. We recommend daily log in and submission of 10 or more assignments weekly.</li> <li>○ Read your email messages within the EDUCATOR program. Respond to your teacher if asked.</li> <li>○ Read the announcement page for each course. You may have to scroll down to see the entire page. Check regularly for updates.</li> <li>○ Keep up with course deadlines.</li> <li>○ Contact your teacher when you need assistance.</li> <li>○ Contact Ms. Lail if you cannot reach your teacher.</li> <li>○ Attend REQUIRED monthly Face-to-Face Meetings. If you miss two meetings, you can be dropped from the program.</li> </ul> <p><b><u>Face to Face Monthly Meetings</u></b></p> <p><b>Student attendance is required and parents are cordially invited.</b></p> <p><b>Date</b> – Date and time are posted on the announcement page for each class.</p> <p><b>Time</b> – 5:00 – 6:00 PM, but check class announcement page for any changes.</p> <p><b>Location</b> – <u>Portable 8A</u> at the Pasco District School Board Campus. This building is the second on your right on Gator Lane – before you get to Land O’ Lakes High School. 7227 Land O’ Lakes Blvd., Land O’ Lakes, FL 34638</p> <p><b><u>Graduate 24/7 Teachers - Contact Information</u></b></p> <div style="border: 1px solid black; width: 100%; height: 150px; background-color: #cccccc; margin-top: 5px;"></div>	<p><b><u>TABE Testing</u></b> – Available at the following sites:</p> <p><b>Marchman Technical Education Center</b>            7825 Campus Drive            New Port Richey, FL 34653            Phone: (727) 774-1700            Call for an appointment</p> <p><b>Moore-Mickens Education Center</b>            38301 Martin Luther King Boulevard            Dade City, FL 33525            Phone: (352) 524-9024            Call for an appointment</p> <p><b>Sunlake High School</b>            3023 Sunlake Boulevard            Land O’ Lakes, FL 34638            Most Monday and Wednesday evenings*            5:00 PM – Building 4, Room 112</p> <p><b>Wesley Chapel High School</b>            30651 Wells Road            Wesley Chapel, FL 33545            Most Tuesday evenings*            5:00 PM - 100 building</p> <p>*352-524-9000 – General information</p> <p><b><u>Course Information</u></b></p> <p><b>Website:</b> <a href="http://fatdec.ucompass.com">http://fatdec.ucompass.com</a></p> <p><b>Log in:</b> <input style="width: 100%;" type="text"/></p> <p><b>Password:</b> <input style="width: 100%;" type="password"/></p> <p style="text-align: center;">You will be prompted to change your password at your first log in.</p> <p><b><u>Program Facilitator</u></b>            Nancy Lail – <a href="mailto:nlail@pasco.k12.fl.us">nlail@pasco.k12.fl.us</a>            352-524-9017 or 813-501-RING ( 7464)</p> <p>Feel free to call with questions or concerns regarding credits, graduation, software problems, unable to contact teacher or other similar issues.</p>

I understand that I am responsible for the following the above policies and procedures including: submitting my TABE scores prior to enrollment, keeping up with course announcements, attending all Face to Face meetings and contacting and responding to my teachers. I understand that if I miss Face-to-Face meetings and/or cheat on my assignments I can be dismissed from the program.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

## Graduate 24/7 – High School Counselor Referral for Admission

This form should be completed as part of a student/parent/counselor conference.

**Revised Application - Draft**

**Student** \_\_\_\_\_  
Last First

**Mailing Address** \_\_\_\_\_  
Number Street City Zip Code

**Date of Birth** \_\_\_\_\_ **Age** \_\_\_\_\_ **Gender** \_\_\_ Female \_\_\_ Male **Last grade completed** 9 10 11 12

**Guardian Cell Phone** \_\_\_\_\_ **Student Cell Phone** \_\_\_\_\_

**Student e-mail address** \_\_\_\_\_

**Student/School Data – This section must be completed by school counselor or administrator making referral**

<b>Name of High School</b>		Returning for graduation ceremony?	Yes No
<b>Counselor or administrator</b>		Returning for diploma only?	Yes No
Diploma Type	PS or XL	Other concerns: Ex. – NCAA eligibility	
Minimum of 18 high school credits for 24 credit option	Yes (required)	TABE score of 8.0 or higher (D Level test) for Reading and Math	
Minimum of 12 high school credits for 18 credit option	Yes (required)	Reading/Language Arts Exit Exam (FCAT)*	Passed Not Passed Not taken NA
Has at least one math credit	Yes (required)	Transfer grades entered into TERMS	YES (required) NA
Rec. GPA of 1.2 or higher	Yes _____		
Alg 1 EOC*	Passed Not Passed Not taken NA	ACE Worksheet attached	YES (required)
Biology EOC*	Passed Not Passed Not taken NA	U.S. History EOC*	Passed Not Passed Not taken NA
Geometry EOC*	Passed Not Passed Not taken NA	Student withdrawn with W26 code. (Only after approval)	

\*Student will report the his/her high school to take exit and/or EOC exams.

I understand the following requirements for the Graduate 24/7 High School Program:

- Registration fee of \$30 per semester/term
- Mandatory attendance at monthly FACE TO FACE Meetings - held in Land O'Lakes at school board campus – transportation is student/parent responsibility
- High speed internet connection required and is responsibility of student/parent
- \*End of Course exams (if required) and high school exit exams will be taken on the campus of the referring high school
- Semester exams – teachers reserve the right to require final exam to be taken at one of the Graduate 24/7 testing sites
- SAT/ACT test fee is responsibility of student/parent( If concordant score is used in place of FCAT)
- Regular student, parent and teacher contact required
- Students who do not remain on pace and/or do not attend required meetings will be recommended for dismissal from the program
- Placement into Graduate 24/7 may take up to ten school days. Student should remain enrolled and ATTENDING while awaiting admission.

If student is planning to return to high school to graduate with a standard high school diploma, he/she must meet all requirements for his/her cohort group including minimum GPA, required credits and qualifying test scores. All graduation requirements will be detailed in the individual graduation plan provided by the referring counselor/administrator.

\_\_\_\_\_  
Signature of Student Date

\_\_\_\_\_  
Signature of Parent/Guardian Date

\_\_\_\_\_  
Printed Name of Counselor Signature of Counselor

\_\_\_\_\_  
Date Extension

If signed below, the principal/designee agrees that the student may return to high school (named above) to graduate provided all graduation requirements are met by the same deadlines required of his/her cohort group.

\_\_\_\_\_  
Signature of Principal /Designee

\_\_\_\_\_  
Date

Copy to: Parent/Guardian

H. S. School Counselor

H.S. Administrator

Graduate 24/7 Contact Person

Student must remain enrolled and in attendance at high school until approved for admission to Graduate 24/7 Program.

# Graduate 24/7

## High School Student Application for Admission

This form should be completed as part of a parent/student/counselor conference. Administrative approval is required for current high school students.

**Original Application –  
to be discontinued**

Student \_\_\_\_\_  
Last First

Address \_\_\_\_\_  
Street City Zip Code

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_ Gender Male Female

Guardian Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Student Cell Phone (\_\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

Post secondary education/career goal: \_\_\_\_\_

Are you currently enrolled in a Pasco County High School? Yes No Last Grade Completed 9 10 11 12

Last High School Attended \_\_\_\_\_

Credits Earned \_\_\_\_\_ Cumulative GPA \_\_\_\_\_ 10<sup>th</sup> Grade FCAT Scores Reading \_\_\_\_\_ Math \_\_\_\_\_

ACT or SAT Scores - Not taken ACT – Reading \_\_\_\_\_ Math \_\_\_\_\_ English \_\_\_\_\_ Science \_\_\_\_\_  
SAT – Critical Reading \_\_\_\_\_ Math \_\_\_\_\_

Withdrawal date from high school \_\_\_\_\_ (Attach copy of withdrawal form)

I understand the following entrance/exit requirements for the Graduate 24/7 High School Program:

- A minimum of 7 high school credits with at least one credit in math
- TABE score of 7<sup>th</sup> grade or higher (D Level test)
- Registration fee of \$30 per term
- Student/Guardian must provide transportation to monthly scheduled meetings with online teachers
- Instruction is delivered via internet – high speed internet connection required
- End of Course exams (if required) and semester exams will be taken by the student at one of the Graduate 24/7 testing sites
- Test fee for SAT/ACT is responsibility of student/parent( if concordant score is used in place of FCAT)
- Regular student, parent and teacher contact required
- Students who do not remain on pace with online courses and/or do not attend required meetings will be dismissed from the program

If student is planning to return to high school to graduate with a standard high school diploma, he/she must meet all requirements for his/her cohort group including minimum GPA, required 24 credits and qualifying test scores. All graduation requirements will be detailed in the individual graduation plan provided at the Graduate 24/7 enrollment meeting.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_ Copy of withdrawal form attached \_\_\_\_\_ Exit interview completed \_\_\_\_\_ Attach copy of current Graduation Plan

Printed Name of Counselor \_\_\_\_\_ Signature of Counselor \_\_\_\_\_ Date \_\_\_\_\_ Extension \_\_\_\_\_

If signed below, the principal/designee agrees that the student may return to high school (named above) to graduate provided all graduation requirements are met by the same deadlines required of his/her cohort group. \_\_\_\_\_

Signature of Principal /Designee \_\_\_\_\_ Date \_\_\_\_\_  
Copy to: Parent/Guardian H. S. School Counselor H.S. Administrator Graduate 24/7 Contact Person

## Graduate 24/7 Courses

### Approximate Number of Assignments Per Segment

Course	Seg. or Sem. 1	Seg. or Sem. 2
English 1	40	45
English 2	40	35
English 3	30	30
English 4	40	35
American Government	40	NA
Economics	55	NA
World History	35	30
US History	50	45
Biology	55	50
Earth and Space Science	50	45
Marine Science	50	50
Intro to Information Technology	50	40
Algebra 1A	75	50
Algebra 1B	80	65
Algebra 1	50	45
Geometry	60	50
Algebra II	70	70
Liberal Arts Math	75	60

2015
Work weeks in semester 2 –
February - 4 weeks
March - 4 weeks
April - 4 weeks
May - 2 weeks
Total - 14 weeks

#### How to Set and Keep Your Pace:

1. Determine when you want to complete the segment or semester
2. Determine how many assignments you need to complete weekly to meet goal

#### Example:

Student taking American Government and wants to finish course by end of February.

40 assignments divided by 4 weeks = 10 assignments per week

10 assignments divided by 5 days = 2 assignments per day

Course

Finish Date

1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ assignments divided by \_\_\_\_\_ weeks = \_\_\_\_\_ assignments per week

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ assignments divided by \_\_\_\_\_ weeks = \_\_\_\_\_ assignments per week



# Graduate 24/7 Counselor - Quick Reference

**Who:** Pasco District high school students  
**What:** Additional graduation option for students who are unsuccessful in a traditional high school  
**When:** Rolling admission, however we usually halt admissions during the last quarter of the semester  
**Where:** Online – Courses are similar to FLVS courses – students must complete all assignments and are encouraged to work at an accelerated pace

**How is it different from Pasco E-School or FLVS?**

- Students in Graduate 24/7 take one course at a time and then enroll in the next course.
- With prior administrative approval, students may return to zoned school for graduation with their cohort group.
- Student must withdraw from high school and enroll in adult education and, therefore, may not participate in high school clubs, groups, teams, trips, etc.
- Student must attend monthly Face-to-Face meetings to meet with teacher(s) and participate in Graduate 24/7 program – attendance is required – meetings are held at 5:00 PM at the school board campus in Land O’ Lakes.
- Students who do not remain on pace and/or do not attend required meetings will be recommended for dismissal from the program

**Graduation Requirements:**

Same as requirements for cohort group including credits, GPA, FCAT, End of Course exams, etc.

**Admission Requirements:**

- A minimum of 12 high school credits for 18 credit option or minimum of 18 credits for 24 credit option with at least one credit in math
- TABE score of 8.0 or higher (D Level test) and/or passing scores on Reading/Language Arts graduation exam
- Registration fee of \$30 per term
- Completed Graduate 24/7 Referral form

**High School Counselor Role:**

- Share information with parents/students as appropriate
- Initiate and complete the student referral form
- Secure appropriate signatures from school administrators
- **Send completed application to: Nancy Lail @ Moore-Mickens Education Center**  
[nlail@pasco.k12.fl.us](mailto:nlail@pasco.k12.fl.us) or Fax to 352-524-9087 Attn: Nancy Lail

**Available Courses**

English 1 English 2 English 3 English 4	Algebra 1A Algebra 1B Algebra 1	Algebra 2 Geometry Liberal Arts Math	Earth Space Science Biology Marine Science	World History American History American Government Economics
Psychology 1	Life Management Skills	Personal Fitness Fitness Lifestyle Design	Introduction to Information Technology Web Design 1	

**NOTE – We do not offer Intensive Reading.**

**Counselor questions:** Nancy Lail Ext. 49017 [nlail@pasco.k12.fl.us](mailto:nlail@pasco.k12.fl.us) Moore-Mickens Education Center  
 Marchman Technical Education Center - by appointment